



UWCM - PSG BOARD

- To be one board for the whole school
- To consist of:
 - Chairperson
 - Vice Chairperson x 2
 - Secretary
 - Treasurer
 - Year Representatives (across the school)

Chairperson

- (Ideally) will be a parent of children in both primary and secondary school.



Vice Chairperson (Primary)

- To be a parent from primary school.

Vice Chairperson (Secondary)

- To be a parent from secondary school.

Secretary

- Should have a good command of the English language in order to take minutes at meetings.

Treasurer

- To be able to keep accurate figures and organise budgets accordingly for events.



Year Representatives

- To have an open and friendly manner in order to communicate effectively with parents and teachers and welcome new families throughout the year.

Proposed Schedule

- 22-04-10 Digital copy of Job descriptions/nomination forms sent out.
- 19-05-10 Deadline for return of nominations.
- 28-05-10 Voting forms to be sent out.
- 04-06-10 All voting forms to be returned
- 11-06-10 Coffee Morning to introduce new board