



UNITED WORLD COLLEGE MAASTRICHT
MUSIC SCHOOL

Handbook 2010 - 2011



Maastricht, 31st May 2010

Dear Students, Parents/Guardians,

In September 2009 the United World College Maastricht founded an own Music School; an opportunity for students of all ages to follow individual and/or group lessons and create possibilities to share their talents with the international community.

Now, at the end of the current school year, we may conclude that the first year of the United World College Maastricht has been an enormous success. 140 students have followed one or more courses at the United World College Maastricht Music School.

This coming school year, 2010-2011, we are offering you a wide range of private instrumental lessons, ensemble lessons (including the UWCM choir) and a new lesson program developed for parents/members of staff and 21 + students (See page 6-7 for the complete overview).

The organization will implement some improvements based on last year's experience. Some of these implementations will be:

- A better and more consistent registration (registration at beginning of the year for a full course, consisting of 36 lessons. See page 4).
- A clearer and more structured financial system (monthly installments, see page 4)
- Improvement of communication through the implementation of an "open office hour UWCM music school". Every week, on a regular day and time, one of the coordinators of the Music School will be present to answer all your questions (see page 4)
- Music wonderland, recorder club and the Junior School Choir will be part of the Personal Development Clubs. They won't be part of the Music School anymore.
- The first registration session for the Music school will take place on **Friday 18th June 2010 from 8:30 – 10:00 and on Tuesday 22nd June 2010 from 15: 15 – 16:30** in the atrium of UWCM Secondary School. It is not possible to register before those dates. From 23rd June 2010 - 17th September 2010 it is possible to register by handing in the registration forms to the coordinators.

We hope that you will enjoy a new school year full of musical experiences.

Kind regards,

Mrs. T.Vandewege & Mr. L.Roijen

Coordinators United World College Maastricht Music School.

Management United World College Maastricht

Coordinator UWCM Music School

Mrs. T. Vandewege

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Coordinator UWCM Music School

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Administration UWCM Music School

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Staff of the UWCM Music School

Mathew Spedding	Brass/Woodwind ensemble	Txemie Extebarria	Horn
Sara Noordkamp	Cello	Sielke Smeets	Piano
David Townend	Choir	Sandy Welter	Piano
Anne Purnot	Clarinet	Noune Zeltsburg	Piano
Jan Haspeslagh	Drums/Band coaching	Stien Carlier	Saxophone
Renske van der Heijden	Flute	Michal Buczkowski	String Ensemble
Joao Henriques	Guitar	Marjolein Zigtema	Violin
Inti de Maet	Guitar /Guitar ensemble	Cynthia Knoch	Voice
David Margolis	Guitar	Lies Vandewege	Voice
Bob Heuvelmans	Harp		

General information

1. Students at the United World College Maastricht are given the opportunity to learn a wide range of instruments within the UWCM Music School. The college has brought together some fine international musicians to provide a comprehensive scheme of instrumental teaching.
2. The instrument lessons take place every school day after school from 15:15 – 19:00.
3. The Music School aligns the instrument lesson days to the School Calendar of Primary and Secondary School. An overview of the calendar can be found on the Music School website.

Communication

1. Every other month a newsletter is send out to inform participants. This newsletter has to be read by students/parents/guardians to be informed about the recent developments concerning the Music School.
2. On the website www.uwcmaastricht.com Music School, you can find an overview of the lessons, rules and regulations, instrument teachers and contact information.
3. Every Wednesday afternoon from 15:15h. – 16:30h., one of the coordinators will be present to answer all your questions. You can also send an e-mail to musicschool@uwcmaastricht.com.

Registration and cancelation of lessons

1. **If you sign up for instrument lessons, you are registered for a period of 1 school year for a total of 36 lessons. Cancellation of lessons is only possible if a student leaves the College or as designated by the coordinators.**
2. **The re-enrollment for the Music school will take place on Friday 18th June 2010 from 8:30 – 10:00 and on Tuesday 22nd June 2010 from 15: 15 – 16:30 in the atrium of UWCM Secondary School. It is not possible to register before those dates. From 23rd June 2010 until 17th September 2010 it is possible to register by handing in the registration forms to the coordinators.**
3. **You can download the registration form at the website. This can be send to musicschool@uwcmaastricht.com or can be given to the UWCM Music School coordinators.**
4. **The students who started during school year 2009-2010 will have the first option to set the lesson days and times with their previous instrument teacher. If a student starts a new instrument this rule does not apply. New students will be placed according to the order of registration.**
5. **For some of the courses there are only a limited number of places available. If a course is full your son/daughter can be placed on a waiting list. Our intention is to place all students who want to follow lessons at the United World College Maastricht Music School.**
6. **After the registration, the instrument teacher will contact the parents/guardians to set a lesson day and lesson time.**
7. **After the lesson time/day is set and the administration fee is paid, you will receive a “confirmation of registration”.**
8. **Students who arrive later during the School Year 2010 - 2011 can start the lessons on set times if place is available.**
9. **The instrumental teachers depend on this income for their livelihood. The teacher will endeavor to make up the lesson missed by the student, provided 24 hours’ notice is given.**
10. **If a lesson must be cancelled, download the make up lesson form from the Music School website and give it to the instrument teacher. The instrument teacher will make the decision to approve a make up lesson. A make up lesson is only permitted if the lesson is cancelled 24H in advance.**
11. **The Music school lessons will start on Monday 24th September 2010.**

Lesson fees

1. The administration fee for School year 2010 – 2011 is 20.00 Euro per student. If a student follows more than one course (e.g. band coaching + drums) the administration fee only has to be paid once. This administration fee will cover the following costs: evening care –taker, secretary, use of classrooms, diary, copy, catering concert evenings.
2. The lesson fee for a private instrumental lesson is 15.00 Euro per lesson (30 minutes) for students, 18.00 Euro per lesson (30 Minutes) for parents, teachers & 21+ students. The lesson fee for a group lesson is 7.50 Euro per lesson (60 minutes) with a minimum of 4 participants, 9.50 Euro per lesson (60 minutes) for parents, teachers & 21+ students with a minimum of 4 participants. The lesson fee for parents, teachers & 21+ students, includes 19% tax fee which is required to be paid for taking lessons.
3. The total lesson fee can be paid in one single amount or in 9 monthly installments (October 2010-June 2011). The first installment will include the administration fee.

Instruments and hire

It's essential that students have the instrument at home to practice. The instrument teachers can provide you with information about the hiring/ buying of an instrument.

Practice routines

1. A practice diary will be provided by the Music School during the first instrument lesson for every student who takes private instrument lessons. This diary covers 36 instrument lessons, which gives the possibility for the student, parents/guardians and the instrument teacher to keep track of the number of lessons.
2. All students are required to keep a practice diary, which is used by the instrument teacher each lesson. Parents are requested to sign the book regularly to ensure they are well informed about their child's progress.

Report cards

Every term the instrument teacher will write a report card, to keep track of the progress of the student.

Lesson days / times School year 2010 – 2011

Age	Course	Teacher	Lesson days/ times	Price per lesson	
GROUP LESSONS / ENSEMBLE YR 2 – YR 13					
60 MINUTES PER LESSON					
Yr 7 – yr 13	Senior Choir	Mr. David Townend	To be determined in September 2010	15:15 – 16:30	0.00 Euro
Yr 5 –Yr 13	Band Coaching (min. 4 students)	Mr. Jan Haspeslagh	Mo – Tue - Wed	18:00 – 19:00	7.50 Euro
Yr 6 – Yr 13	Ensemble woodwinds – brass (min. 1 year experience in playing an instrument)	Mr. Mathew Spedding	Mo	17: 00 – 18:00	7.50 Euro
Yr 5 – Yr 13	Ensemble strings (min. 1 year experience in playing an instrument)	Mr. Michael Buczkowski	Wed	15:30 – 16:30	7.50 Euro
Yr 5 – Yr 13	Ensemble Guitar (min. 1 year experience in playing an instrument)	Mr. Inti De Maet	Mo	14:15 – 15:15	7.50 Euro
PRIVATE INSTRUMENT LESSONS YR 2 – Y 13					
30 MINUTES PER LESSON					
Yr 4 – Yr 13	Brass (Trumpet, Tuba, trombone)	Mr. Mathew Spedding	Mo	15: 30 – 18:30	15.00 Euro
Yr 2 – yr 13	Cello	Ms. Sara Noordkamp	Mo – Wed - Fri	15:30 – 18:30	15.00 Euro
Yr 4 – Yr 13	Clarinet	Ms. Anne Purnot	Tue	16:00 – 18:30	15.00 Euro
Yr 2 – yr 13	Drums/ Percussion	Mr. Jan Haspeslagh	Mo – Tue - Wed	15:30 – 18:00	15.00 Euro
Yr 2 – yr 13	Flute	Ms. Renske Van der Heijden	Wed	15: 30 – 18:30	15.00 Euro
Yr 2 – yr 13	Guitar	Mr. Inti De Maet Mr. David Margolis Mr. Joao Henriques	Mo Mo – Fri Mo – Fri	15:30 – 18:30 15:30 – 18:30 15:30 – 18:30	15.00 Euro
Yr 2 – yr 13	Harp	Mr. Bob Heuvelmans	To be determined with the instrument teacher		15.00 Euro

Yr 4 – Yr 13	Horn	Mr. Txemie Extebarria	Mo – Tue - Thu	15:30 – 18:30	15.00 Euro
Yr 2 – yr 13	Piano	Ms. Nounne Zeltsburg Ms. Sielke Smeets Ms. Sandy Welter	Mo – Tue – Wed -Thu Fri Wed- Thu Wed	15:30 – 18:30 12:30 – 15:00 15:30 – 18:30 16:00 – 18:30	15.00 Euro
Yr 4 – Yr 13	Saxophone	Ms. Stien Carlier	Mo- Tue - Thu	15:30 – 18:30	15.00 Euro
Yr 2 – yr 13	Violin	Ms. Marjolein Zigtema	Mo	15: 30 – 18:30	15.00 Euro
Yr 2 – yr 13	Voice	Ms. Cynthia Knoch Ms. Lies Vandewege	Wed Mo	15:30 – 18:30 15:30 - 18:30	15.00 Euro
Try-out lesson	Private instrument lessons	Please contact the UWCM Music School coordinator	To be determined with the instrument teacher.		15.00 Euro
PARENTS, TEACHERS, STUDENTS 21+					
Guitar Ensemble (min. 4 participants) (min. 1 year experience in playing guitar)		Mr. Inti De Maet	Mo	14:15 – 15:15 (1 x 14 days)	9.50 Euro 60 min.
String Ensemble (min. 4 participants) (min. 1 year experience in playing an string instrument)		Mr. Michael Buczkowski	Wed	16:30 – 17:30 (1 x 14 days)	9.50 Euro 60 min.
Wind ensemble (min. 4 participants) (min. 1 year experience in playing a wind instrument)		Mr. Mathew Spedding	Mo - Tue	14:15 – 15:15 (1x 14 days)	9.50 Euro 60 min.
Private instrument lessons		See list Private instrument teachers	1 X 14 days or every week to be determined by the student together with the instrument teacher		18.00 Euro 30 min.

Overview lesson fees school year 2010 – 2011

STUDENTS YEAR 2 – YEAR 13		
	Group lesson 60 min.	Private instrumental lessons 30 min.
Number of lessons school year 2010 – 2011	36	36
Lesson fee per lesson	7.50 Euro	15.00 Euro
Total lesson fee	270.00 Euro	540.00 Euro
October installment	30.00 Euro + administration fee	60.00 Euro + administration fee
November – June installment	30.00 Euro per month	60.00 Euro per month

PARENTS/GUARDIANS, STUDENTS 21 +, TEACHERS *			
	Group lessons/ ensembles 18 lessons (1x 14 days)	Private instrument lessons 18 lessons (1 x 14 days)	Private instrument lessons 36 lessons (every week)
Number of lessons school year 2010 – 2011	18	18	36
Lesson fee per lesson	9.50 Euro	18.00 Euro	18.00 Euro
Total lesson fee	171.00 Euro	324.00 euro	648.00 Euro
October installment	19.00 Euro + administration fee	36.00 Euro + administration fee	72.00 Euro + administration fee
November – June installment	19.00 Euro per month	36.00 Euro per month	72.00 Euro per month

* If you are 21+, the Dutch law requires a tax fee of 19% for taking lessons. The lesson costs are 15.00 Euros + 19 % Tax.