

The UWCM Division Council

Minutes of the meeting of September 13th 2010 [approved on October 4th 2010]

Present:

Members: Marlies Oeseburg, Gerda Bonten, Suzanne van Wunnik, Angelique Paulussen, Golnar Motaharipour, Andre Berger, Barbara Kluivers, Ludo Roijen, Colin Hogan

Management: Geoff Fisher (head of college), Catherine Copeland (principal primary school), Simon Murray (principal secondary school)

Legal advisor: Jos van Elderen

Absent: Mike de Leeuw

1. Barbara opens the meeting at 17:40 and welcomes the new members as well as management representatives and Jos van Elderen.

Legal status and regulations of the division councils

2. Jos explains the legal structure of the division councils. Legally there exist two division councils - one for the primary school as a division of the MR of De Joppenhof under the board of MosaLira, and one for the secondary school as a division of the MR of Porta Mosana College under the board of LVO. In the future when UWCM has one board one division council for both, primary and secondary, can be created if all parties agree (“bovenbestuurlijk medezeggenschapsraad”).
3. Division Councils should be in communication with the MRs of De Joppenhof and Porta Mosana College. Contact information shall be found soon.
4. UWCM consists of three organizations – MosaLira for the primary school, LVO for the secondary school, and the UWC cooperative. Staff employed by MosaLira is represented in the primary school division council, staff employed by LVO is represented in the secondary school division council, and staff employed by the cooperative (e.g. certain staff responsible for the boarding students) are not represented in either of the division councils.

UWC Maastricht Division Councils

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5. Jos explains the general functioning and procedures of a division council. For certain decisions that are laid out in the regulations the management has to ask the division councils for consent or advise. If there are any disputes either party can call a national court of appeal.
6. Certain details of the regulations are discussed. Jos will make some changes and amendments to the draft regulations and then they will be presented to the MRs of De Joppenhof and Porta Mosana College for approval.
 - a. Article 11: clarify voting procedure (one vote per family/per child?).
 - b. Article 19: annual report of the division councils shall be prepared in June.
 - c. Article 33: add that the division councils may request to invite the director of the respective school board (MosaLira or LVO) to discuss certain issues.
 - d. School management as defined in the regulations consists of the head of college and the principals of the primary school and the secondary school

Plans for the new campus

7. Plans for the new campus are being finalized. Exterior planning is fixed. Interior planning is almost fixed. Staff from both schools to be consulted about the interior layout before October meeting of the DCs.
8. New campus' capacity is for 950 students (currently UWCM has 550). Extendible to 1100 students. Specifics of the usage of adjacent spaces, gym and swimming pool still to be determined. The plans for the new campus satisfy all Dutch fire and safety regulations
9. Financing for the new campus is mostly finalised with some funds still to be raised.
10. European tender to be submitted in January. Ground-breaking in summer 2011. Access planned with begin of academic year in September 2013.

Other

11. The secondary school will in the next academic year (2011/12) have to operate on split sites due to the increase in student numbers. The exact procedures (e.g. which groups will at which times be taught at a different location) will have to be discussed.
12. G. Fisher will present the budget(s) of the schools to the division councils in the next meeting on October 4th.
13. Development of the new website of the school is in its last stages. Once finished the division councils will get a section to communicate their work to parents and staff, such as agendas and minutes of the meetings.

14. Both division councils elected a chair, vice-chair and secretary. The roles can be seen in the attached list of members.
15. Communication with parents.
Action: Andre to prepare short summary of the meeting and contact information and send it to parents via Thursday pack (primary) and email (secondary). Contact information and DC info to be placed on PSG board in primary school until website is working.
16. Suzanne obtained information on workshops for members of division councils. Membership in union to assist in practical and legal issues in the work of division councils was declined due high monthly costs and unclear benefits.
Action: Suzanne to summarize a list of relevant workshops and send it to all members. Decision on a workshop will be discussed and decided in the next meeting.
17. Student member of the secondary school division council.
Action: secondary school members to present information to students in the general assembly and organize elections (vote in the week of September 27th) before the next DC meeting.
18. Meeting closed at 20:30.

Members of the UWCM Division Councils

Primary School



Marlies Oeseburg
Chair
 teacher preschool



Angelique Paulussen
Vice Chair
 mum of Anne-Sophie
 (Year 6)



Andre Berger
Secretary
 dad of Ronja (Year 3),
 and Finn (Year 1)



Gerda Bonten
 teacher Year 3



Suzanne van Wunnik
 teacher Year 3



Golnar Motaharipour
 mum of Roxane (Year 3)

Secondary School



Barbara Kluivers
Chair
 mum of Sandra (Year 10)



Colin Hogan
Vice Chair
 English teacher



Ludo Roijen
Secretary
 Music teacher



Mike de Leeuw
 dad of Jaise (Year 5), Ezra
 (Year 7), and Tjalling (Year 9)



Student representative
 To be elected



Teacher representative
 Vacancy