



UNITED WORLD COLLEGE MAASTRICHT  
MUSIC SCHOOL

Handbook 2010 – 2011

Maastricht, September 2010

Dear Students, Parents/Guardians,

First of all we would like to welcome you at the United World College Maastricht, Music School.

In September 2009 the United World College Maastricht founded an own Music School; an opportunity for students of all ages to follow individual and/or group lessons and create possibilities to share their talents with the international community.

At the end of last school year, we concluded that the first year of the United World College Maastricht has been an enormous success. 140 students have followed one or more courses at the United World College Maastricht Music School.

This coming school year, 2010-2011, we are offering you a wide range of private instrumental lessons, ensemble lessons (including the UWCM choir) and a new lesson program developed for parents/members of staff and 21 + students (See page 6-7 for the complete overview).

We hope that you will enjoy a new school year full of musical experiences.

Kind regards,

Mrs. T.Vandewege & Mr. L.Roijen

Coordinators United World College Maastricht Music School.

Management United World College Maastricht

**Coordinator UWCM Music School**

Mrs. T. Vandewege

**Coordinator UWCM Music School**

Mr.L.Roijen

**Administration UWCM Music School**

[musicschool@uwcmaastricht.com](mailto:musicschool@uwcmaastricht.com)

Staff of the UWCM Music School

|                        |                         |                   |                 |
|------------------------|-------------------------|-------------------|-----------------|
| Mathew Spedding        | Brass/Woodwind ensemble | Txemie Extebarria | French Horn     |
| Sara Noordkamp         | Cello                   | Sielke Smeets     | Piano           |
| David Townend          | Choir                   | Sandy Welter      | Piano           |
| Anne Purnot            | Clarinet                | Noune Zeltsburg   | Piano           |
| Jan Haspeslagh         | Drums/Band coaching     | Stien Carlier     | Saxophone       |
| Renske van der Heijden | Flute                   | Michal Buczkowski | String Ensemble |
| Joao Henriques         | Guitar                  | Marjolein Zigtema | Violin          |
| Inti de Maet           | Guitar /Guitar ensemble | Cynthia Knoch     | Voice           |
| David Margolis         | Guitar                  | Lies Vandewege    | Voice           |
| Bob Heuvelmans         | Harp                    |                   |                 |

### General information

1. Students at the United World College Maastricht are given the opportunity to learn a wide range of instruments within the UWCM Music School. The college has brought together some fine international musicians to provide a comprehensive scheme of instrumental teaching.
2. The instrument lessons take place every school day after school from 15:15 – 19:00.
3. The Music School aligns the instrument lesson days to the School Calendar of Primary and Secondary School. An overview of the calendar can be found on the Music School website.

### Communication

1. Every other month a newsletter is send out to inform participants. This newsletter has to be read by students/parents/guardians to be informed about the recent developments concerning the Music School.
2. On the website [www.uwcmaastricht.com](http://www.uwcmaastricht.com) Music School, you can find an overview of the lessons, rules and regulations, instrument teachers and contact information.
3. Every Wednesday afternoon from 15:15h. – 16:30h., one of the coordinators will be present to answer all your questions. You can also send an e-mail to [musicschool@uwcmaastricht.com](mailto:musicschool@uwcmaastricht.com).

### Registration and cancelation of lessons

1. **If you sign up for instrument lessons, you are registered for a period of 1 school year for a total of 36 lessons. Cancellation of lessons is only possible if a student leaves the College or as designated by the coordinators.**
2. **You can download the registration form at the website. This can be send to [musicschool@uwcmaastricht.com](mailto:musicschool@uwcmaastricht.com) or can be given to the UWCM Music School coordinators.**
3. **Students who sign up in September 2010 will be placed according to the order of registration.**
4. **For some of the courses there are only a limited number of places available. If a course is full your son/daughter can be placed on a waiting list. Our intention is to place all students who want to follow lessons at the United World College Maastricht Music School.**
5. **After the registration, the instrument teacher will contact the parents/guardians to set a lesson day and lesson time.**
6. **After the lesson time/day is set and the administration fee is paid, you will receive a “confirmation of registration”.**
7. **Students who arrive later during the School Year 2010 - 2011 can start the lessons on set times if place is available.**
8. **The instrumental teachers depend on this income for their livelihood. The teacher will endeavor to make up the lesson missed by the student, provided 24 hours’ notice is given.**
9. **If a lesson must be cancelled, download the make up lesson form from the Music School website and give it to the instrument teacher. The instrument teacher will make the decision to approve a make up lesson. A make up lesson is only permitted if the lesson is cancelled 24H in advance.**
10. **The Music school lessons will start on Monday 4<sup>th</sup> October 2010.**

### Lesson fees

1. The administration fee for School year 2010 – 2011 is 20.00 Euro per student. If a student follows more than one course (e.g. band coaching + drums) the administration fee only has to be paid once. This administration fee will cover the following costs: evening care –taker, secretary, use of classrooms, diary, copy, catering concert evenings.
2. The lesson fee for a private instrumental lesson is 15.00 Euro per lesson (30 minutes) for students, 18.00 Euro per lesson (30 Minutes) for parents, teachers & 21+ students. The lesson fee for a group lesson is 7.50 Euro per lesson (60 minutes) with a minimum of 4 participants, 9.50 Euro per lesson (60 minutes) for parents, teachers & 21+ students with a minimum of 4 participants. The lesson fee for parents, teachers & 21+ students, includes 19% tax fee which is required to be paid for taking lessons.
3. The total lesson fee can be paid in one single amount or in 9 monthly installments (October 2010-June 2011). The first installment will include the administration fee.

### Instruments and hire

It's essential that students have the instrument at home to practice. The instrument teachers can provide you with information about the hiring/ buying of an instrument.

### Practice routines

1. A practice diary will be provided by the Music School during the first instrument lesson for every student who takes private instrument lessons. This diary covers 36 instrument lessons, which gives the possibility for the student, parents/guardians and the instrument teacher to keep track of the number of lessons.
2. All students are required to keep a practice diary, which is used by the instrument teacher each lesson. Parents are requested to sign the book regularly to ensure they are well informed about their child's progress.

### Report cards

Every term the instrument teacher will write a report card, to keep track of the progress of the student.

*Lesson days / times School year 2010 – 2011*

| Age   | Course   | Teacher  | Lesson days/ times                           | Price per lesson                                |            |
|---|--|--|--|---|------------|
| <b>GROUP LESSONS / ENSEMBLE YR 2 – YR 13</b>  |  |  |  |   |            |
| <b>60 MINUTES PER LESSON</b>                  |  |  |  |   |            |
| <b>Yr 7 – yr 13</b>                           | Senior Choir   | Mr. David Townend  | To be determined in September 2010           | 15:15 – 16:30                                   | 0.00 Euro  |
| <b>Yr 5 –Yr 13</b>                            | Band Coaching<br>(min. 4 students)   | Mr. Jan Haspeslagh   | Mo – Tue - Wed                               | 18:00 – 19:00                                   | 7.50 Euro  |
| <b>Yr 6 – Yr 13</b>                           | Ensemble woodwinds – brass<br>( min. 1 year experience in playing an instrument) | Mr. Mathew Spedding  | Mo   | 17: 00 – 18:00                                  | 7.50 Euro  |
| <b>Yr 5 – Yr 13</b>                           | Ensemble strings<br>( min. 1 year experience in playing an instrument)           | Mr. Michael Buczkowski                                       | Wed  | 15:30 – 16:30                                   | 7.50 Euro  |
| <b>Yr 5 – Yr 13</b>                           | Ensemble Guitar<br>( min. 1 year experience in playing an instrument)            | Mr. Inti De Maet   | Mo   | 14:15 – 15:15                                   | 7.50 Euro  |
| <b>PRIVATE INSTRUMENT LESSONS YR 2 – Y 13</b> |  |  |  |   |            |
| <b>30 MINUTES PER LESSON</b>                  |  |  |  |   |            |
| <b>Yr 4 – Yr 13</b>                           | Brass ( Trumpet, Tuba, trombone)   | Mr. Mathew Spedding  | Mo   | 15: 30 – 18:30                                  | 15.00 Euro |
| <b>Yr 2 – yr 13</b>                           | Cello  | Ms. Sara Noordkamp   | Mo – Wed - Fri                               | 15:30 – 18:30                                   | 15.00 Euro |
| <b>Yr 4 – Yr 13</b>                           | Clarinet   | Ms. Anne Purnot  | Tue  | 16:00 – 18:30                                   | 15.00 Euro |
| <b>Yr 2 – yr 13</b>                           | Drums/ Percussion  | Mr. Jan Haspeslagh   | Mo – Tue - Wed                               | 15:30 – 18:00                                   | 15.00 Euro |
| <b>Yr 2 – yr 13</b>                           | Flute  | Ms. Renske Van der Heijden                                   | Wed  | 15: 30 – 18:30                                  | 15.00 Euro |
| <b>Yr 2 – yr 13</b>                           | Guitar   | Mr. Inti De Maet<br>Mr. David Margolis<br>Mr. Joao Henriques | Mo<br>Mo – Fri<br>Mo – Fri                   | 15:30 – 18:30<br>15:30 – 18:30<br>15:30 – 18:30 | 15.00 Euro |
| <b>Yr 2 – yr 13</b>                           | Harp   | Mr. Bob Heuvelmans   | To be determined with the instrument teacher |   | 15.00 Euro |

|                       |                            |  |   |  |            |
|-----------------------|----------------------------|--|---|--|------------|
| <b>Yr 4 – Yr 13</b>   | French Horn                | Mr. Txemie Extebarria  | Mo – Tue - Thu                                | 15:30 – 18:30  | 15.00 Euro |
| <b>Yr 2 – yr 13</b>   | Piano                      | Ms. Nouné Zeltsburg<br>Ms. Sielke Smeets<br>Ms. Sandy Welter | Mo – Tue – Wed -Thu<br>Fri<br>Wed- Thu<br>Wed | 15:30 – 18:30<br>12:30 – 15:00<br>15:30 – 18:30<br>16:00 – 18:30 | 15.00 Euro |
| <b>Yr 4 – Yr 13</b>   | Saxophone                  | Ms. Stien Carlier  | Mo- Tue - Thu                                 | 15:30 – 18:30  | 15.00 Euro |
| <b>Yr 2 – yr 13</b>   | Violin                     | Ms. Marjolein Zigtema  | Mo  | 15:30 – 18:30  | 15.00 Euro |
| <b>Yr 2 – yr 13</b>   | Voice                      | Ms. Cynthia Knoch<br>Ms. Lies Vandewege                      | Wed<br>Mo                                     | 15:30 – 18:30<br>15:30 - 18:30                                   | 15.00 Euro |
| <b>Try-out lesson</b> | Private instrument lessons | Please contact the UWCM Music School coordinator             | To be determined with the instrument teacher. |  | 15.00 Euro |

*Overview lesson fees school year 2010 – 2011*

| <b>STUDENTS YEAR 2 – YEAR 13</b>                 |                                 |   |
|--|---------------------------------|---|
|  | Group lesson<br>60 min.         | Private instrumental lessons<br>30 min. |
| <b>Number of lessons school year 2010 – 2011</b> | 36                              | 36                                      |
| <b>Lesson fee per lesson</b>                     | 7.50 Euro                       | 15.00 Euro                              |
| <b>Total lesson fee</b>                          | 270.00 Euro                     | 540.00 Euro                             |
| <b>October installment</b>                       | 30.00 Euro + administration fee | 60.00 Euro + administration fee         |
| <b>November – June installment</b>               | 30.00 Euro per month            | 60.00 Euro per month                    |

\* If you are 21+, the Dutch law requires a tax fee of 19% for taking lessons. The lesson costs are 15.00 Euros + 19 % Tax.