

Overview of The United World College Maastricht Admissions Procedure

STEP 1

In order to register we require:

- The signed registration form (available on the Admissions page of our website www.joppenhof-id.nl)
- The non-refundable registration fee of 150 euro per student.

Please pay this fee by bank transfer to:
 United World College Maastricht Primary
 Clearly marked '**Registration Fee**' with your **family name**

SNS Bank
 Account Number: 98 93 87 240
 IBAN: NL 71 SNSB 0989387240
 BIC SWIFT ADDRESS: SNSBNL2A

STEP 2

Once these items are in place we then require:

- The signed fee agreement form (available on our website)
- The most recent school report on headed paper (translated into English if necessary)

When we have the school report your registration will be reviewed and you will be informed if your registration has been successful. We will then be in a position to offer you a place if there is a place available in the appropriate class. Alternatively you will have the option of being placed on the waiting list.

Placements are made by the Admissions Team using your child's date of birth and the school report.

- The start date is only agreed when the registration is successful.

STEP 3

To complete your registration we require:

- A copy of the photograph page of your child's passport and or a copy of your child's visa with a date of entry stamp.
- Your child's Burger service number (this is obtained from the local council in the town where you will live and is only applicable if you live in The Netherlands)
- An emergency contact details form (this is available in school once your address is confirmed and needs to be signed for health and safety purposes)
- Parent Teacher Association Overall Permission Form (available from school)
- Language Background form (available from school)